

DC BEMOC

DISTRICT OF COLUMBIA'S BUSINESS EMERGENCY MANAGEMENT OPERATIONS CENTER

Charter

Article I - Name

The name of this center shall be the District of Columbia Business Emergency Management Operations Center (DC BEMOC).

Article II – Mission

The DC BEMOC's mission is to establish a collaborative partnership between the District Government and the private sector serving or operating in the District of Columbia in order to accelerate the City's ability to prepare for, respond to, and recover from an incident.

Article III – Goal

The DC BEMOC's goal is to foster relationships between businesses and the government to focus on what is needed for the community to get back to business. BEMOC participants, both public and private sector, will provide situational awareness, best practices, training and exercise, coordination of resources, mitigation opportunities, and information sharing.

Article IV – BEMOC Manager and Sector Liaisons

District of Columbia Homeland Security and Emergency Management Agency (HSEMA) will staff and operate the BEMOC. The BEMOC liaison will be present in the Emergency Operations Center. The BEMOC liaison will be the point of contact for the public and private sector during activations and steady state periods. The BEMOC liaison will be the point of contact for the sector liaisons. The BEMOC liaison will be able to outreach to a specific private sector entity at the request of HSEMA. The BEMOC liaison will attend meetings and actively recruit new private sector participants.

HSEMA will staff and operate the BEMOC with sector liaisons. The food, financial, fuel, hospitality, and commercial real estate sectors will have a liaison to each sector. Sector liaisons will coordinate the information flow between his/her sector and the HSEMA liaison during all levels of activation. Sector liaisons will be able to outreach to a specific private



sector entity at the request of HSEMA's Director or staff. Sector liaisons will attend meetings and actively recruit new participants.

Article V - Participants

Participants should be companies or non-profit organizations doing business in the District of Columbia that are willing to complete the Application Form and consent to periodic re-confirmation of participation requirements or further requirements mandated by HSEMA.

Participants will meet at HSEMA quarterly. Each quarterly meeting will include a dialogue between the public and private sector. In order to anticipate needs and resources, meetings will address hazards that threaten the District of Columbia.

Article VI – Participants' Responsibilities

Participants will be notified when HSEMA is preparing to activate the City's Emergency Operations Center. Participants who have received WebEOC passwords will be able to view the incident in WebEOC.

WebEOC is web-based crisis incident management software that provides a common operating picture. WebEOC enhances the District of Columbia's situational awareness by providing real-time information sharing. Data from various entities can be inputted into WebEOC and read by multiple users. WebEOC can be used to create a chronological log for multiple responses to an incident, and it can be used to track resource requests.

Participants may receive information that is unclassified and sensitive (For Official Use Only). For Official Use Only (FOUO) documents must be authorized before they can be released because unauthorized disclosure of FOUO documents could adversely impact a person's privacy or welfare, the conduct of Federal programs, or other programs or operations essential to the national interest. FOUO information may be provided by or through the District of Columbia Government or the Federal Government.

Participant understands and agrees to the following terms regarding FOUO information:

1. Participation is voluntary. Participants are not obligated as a condition of BEMOC participation to disclose any information to the BEMOC, HSEMA, federal agencies, or other participants.
2. Protected information is to be regarded as FOUO and shall not be disclosed beyond its intended scope.
3. Protected information is provided as a service to BEMOC participants and may be unevaluated and unverified. As such, FOUO is not guaranteed to be accurate, complete, or actionable.



4. Participants agree that he/she will not submit information which he/she knew at the time of submission to be false, and that he/she will submit information only to further BEMOC's stated purposes.

Participant understands and agrees that the BEMOC is not to be commercially exploited as a forum to market products or services and that doing so may result in the revocation of said participant's involvement in the BEMOC.

Participant agrees to act in a manner consistent with District of Columbia law, regulation, or other requirements of HSEMA or the Federal Government.

Participant understands and agrees that participation is voluntary and does not explicitly or implicitly imply a legal relationship between HSEMA and participant.

Article VII – Participants' Benefits

The BEMOC relies on a structure that allows for the multilateral flow of information and results in mutual assistance.

Participants may have the opportunity to contribute to planning initiatives in the District of Columbia including response and recovery plans.

Participants may exchange information about situational awareness, threats, needs, and capabilities.

Participants may receive technical assistance in an effort to aid companies in continuity of business.

Participants may take part in training and exercise, such as drills and tabletops.

Participants may receive key information for long-term recovery.

HSEMA will support business operations and the ability to recover by tracking supply chain movement, working with the Small Business Administration, connecting with federal assistance programs, and fostering mitigation projects in the affected area.

Adopted November 12, 2013

